



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday, October 8, 2008 - 1:30 p.m.  
PPACG Main Conference Room  
15 S. 7th Street, Colorado Springs**

***MEMBERS PRESENT***

**El Paso County Directors**

Commissioner Sallie Clark, Chair  
Commissioner Dennis Hisey  
Commissioner Wayne Williams

**City of Manitou Springs Director**

Mayor Eric Drummond

**City of Colorado Springs Directors**

Vice Mayor Larry Small, Vice Chair  
Councilmember Jerry Heimlicher  
Mayor Lionel Rivera

***MEMBER ABSENT***

**Town of Green Mountain Falls Director**

Mayor Tyler Stevens

***OTHERS PRESENT***

Ms. Tamara Gilida, Legal Counsel  
Mr. Rob MacDonald, Board Secretary  
Ms. Melissa Mundy, Recording Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager  
Ms. Beverly Majewski, Financial Manager  
Citizens and Member government employees

**1. CALL TO ORDER**

El Paso County Director Clark established a quorum and called the meeting to order at 1:35 p.m. Introductions were made.

**2. APPROVAL OF THE AGENDA**

El Paso County Director Wayne Williams made a motion to approve the agenda. El Paso County Dennis Hisey seconded the motion. The motion passed by unanimous vote.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

There were no comments.

**4. APPROVAL OF MINUTES FROM THE SEPTEMBER 10, 2008 REGULAR BOARD MEETING**

Manitou Springs Director Eric Drummond made a motion to approve the minutes. El Paso County Dennis Hisey seconded the motion. The motion passed by a unanimous vote.

## **5. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT**

Mr. Rick Sonnenburg, Program/Contracts Manager, gave a report on the October 1, 2008 CAC meeting.

- All three City of Colorado Springs contracts were recommended for approval, although bids for the third City of Colorado Springs contract (for demolition of two houses) had yet-to-be opened at the time of Community Advisory Committee meeting and a do-not-exceed amount of \$100,000 was recommended for approval.
- Both El Paso County contracts were recommended for approval.
- The Community Advisory Committee recommended approval of the increased figure of \$44,551 to be shared between BRRTA and PPRTA.
- The Community Advisory Committee recommended that the Board allocate \$4,000 of the remaining \$19,500 Resource Exchange funds to Community Intersections with the condition that Community Intersections could apply for the \$15,500 balance if no other specialized transit providers make a request. This item will go on the agenda as 6A under city contracts.
- When CCOST met on September 30 in regards to allocating specialized transit funds for the PPRTA they decided to postpone their consideration until the PPRTA Board determined the budget amount at the November 12 budget workshop.

## **6. 2008 CAPITAL, MAINTENANCE, AND PUBLIC TRANSPORTATION CONTRACTS**

### City of Colorado Springs

Mr. Cam McNair, Colorado Springs City Engineer, requested the approval of the following contracts:

1. JR Engineering, Platte Corridor HES Improvement Project (Roadway Safety & Traffic Operations), \$103,190.00
2. Even-Preisser, Inc. Trail Improvements (Pikes Peak Greenway), \$1,213,367.40 (\$408,243 PPRTA)
3. Speedy Demolition, Demolition of two single family residences on Colony Hills Circle, South Metro Accessibility (Proby Parkway) Phase I, \$55,000
4. Community Intersections, Specialized Transit Providers Funds , \$4,000

El Paso County Director Wayne Williams made a motion to approve the four contracts for the City of Colorado Springs. El Paso County Director Dennis Hisey seconded the motion. The motion passed by unanimous vote.

### El Paso County

Ms. Brenda Gordon, El Paso County Financial Services and Contracts, requested the approval of two contracts.

1. Flat Iron Constructors, Emergency Repairs for S. Academy Boulevard Bridge over Bradley Road, \$409,782.80
2. Merrick, Construction Management of the S. Academy Blvd Bridges over Bradley Road Project, \$25,000

City of Colorado Springs Director Larry Small made a motion to approve the two projects for El Paso County. City of Colorado Springs Director Jerry Heimlicher seconded the motion. The motion passed by unanimous vote.

## **8. OTHER REPORTS**

### City of Colorado Springs Proby Parkway Phase I Update

Mr. Andy Garton, Senior Civil Engineer provided a PowerPoint presentation to the Board about the Proby Parkway project as per the request of El Paso County Director Dennis Hisey. Mr. Garton reviewed funding updates, project schedule and public outreach issues, noise mitigation and noise walls.

El Paso County Director Dennis Hisey inquired where noise walls would be located and Mr. Andy Garton reviewed a slide with wall locations.

*El Paso County Director Sallie Clark left the meeting at 2:05 pm. City of Colorado Springs Director Larry Small chaired the meeting there after.*

El Paso County Director Wayne Williams inquired what would be in the ally between the walls. Mr. Andrew Garton responded it would be grass.

### City of Colorado Springs Powers Boulevard Right-of-Way Report

Mr. Craig Blewitt, Transportation Planning, reviewed the Powers Boulevard Right-of-Way Report with the Board including the status of properties that are targeted to be purchased with PPRTA funds.

*City of Colorado Springs Director Lionel Riveria arrived at 2:10 pm*

El Paso County Director Wayne Williams made an inquiry about the invoices for the properties acquired on Airport and Powers.

### City of Colorado Springs Ute Pass Express Update

Mr. Dave Menter, Transit Planning Supervisor, presented information about the new route to the Board funded by CMAQ funds. At this time, service is scheduled to start on November 10.

### City of Colorado Springs Monthly Change Order Report

There were no comments.

## **9. PPRTA MEMBER ANNOUNCEMENTS**

El Paso County Director Dennis Hisey announced that as of October 7 all five lanes of Highway 16 are open even though construction continues.

Ms. Tamara Gilida, Attorney with the Icenogle Firm, introduced herself to the Board.

## **10. ADJOURNMENT**

City of Colorado Springs Director Larry Small adjourned the meeting at 2:15 p.m.

## 7. ADMINISTRATIVE ACTIONS AND REPORTS

### Financial Reports

Ms. Beverly Majewski, PPRTA Financial Manager, reported on the PPRTA financial position. Ms. Majewski stated that the check from the state for the month of August had arrived and was \$120,000 below budget. August is the first month revenue fell below budget. The year-to-date sales and use tax receipts as of August are ahead of the year-to-date budget by \$717,000.

El Paso County Director Dennis Hisey inquired about any increases due to the Senior Open.

### FY 2009 Budget: Set Public Hearing Date and Receive Draft Budget

Ms. Beverly Majewski, PPRTA Financial Manager, stated that state law requires that the Board set the public hearing date and the date be noticed. The budget calendar indicates that the public hearing be conducted at the regular board meeting on December 10. The 2009 draft budget has been delivered to the board and a detailed presentation is scheduled to take place at the November 12 meeting. PPRTA staff recommends that the board approve a motion to set the public hearing date for December 10.

El Paso County Director Wayne Williams made a motion to approve the staff request. City of Colorado Springs Director Jerry Heimlicher seconded the motion. The motion passed by unanimous vote.

### BRRTA/ PPRTA IGA for Revenue Sharing

Mr. Rick Sonnenburg reported that the IGA with BRRTA calls for a reevaluation of the revenue estimates in the overlap area in October each year. Ms. Beverly Majewski, Mr. Rick Sonnenburg, and the BRRTA attorney reviewed revenue estimates and agreed upon the projected totals provided to the Board in the meeting packet. The CAC concurred with this figure. The total increase for the year in the overlap area will be \$44,551 to be shared 50/50 between BRRTA and PPRTA.

El Paso County Director Wayne Williams made a motion to approve the increased figure of \$44,551 to be shared 50/50 between BRRTA and PPRTA. City of Colorado Springs Director Jerry Heimlicher seconded the motion. The motion passed by unanimous vote.

### Appointment/ Reappointment Process for Citizen Advisory Committee Members

Mr. Rick Sonnenburg stated that Mr. Tom Rogers, Mr. Tom Harold, and Ms. Bev Johnson are term limited. There are also several first term Committee members that may request a second term. Ms. Kit Roupé will not reapply and Dr. Kailash Jaitly does plan to reapply. Ms. Jane Dillon will be considered for reappointment by CTAB. Citizen at Large Alternate Mr. Sean Chambers has resigned. The positions will be advertised but current members are encouraged to reapply. The details of advertising will be discussed at the November meeting.

### Staff Field Review Report

There were no comments.