



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, February 13, 2008 - 1:30 p.m.
PPACG Main Conference Room
15 S. 7th Street, Colorado Springs**

MEMBERS PRESENT

El Paso County Directors

Commissioner Sallie Clark, Chair

Commissioner Wayne Williams

Commissioner Dennis Hisey

City of Manitou Springs Director

Mayor Eric Drummond

City of Colorado Springs Director

Mayor Lionel Rivera

City of Colorado Springs Directors

Vice Mayor Larry Small, Vice Chair

Councilmember Jerry Heimlicher

Town of Green Mountain Falls Director

Mayor Tyler Stevens

MEMBERS ABSENT

OTHERS PRESENT

Mr. Ed Icenogle, Legal Counsel

Mr. Rob MacDonald, Board Secretary

Ms. Barb Louricas, Recording Secretary

Ms. Beverly Majewski, Finance Manager

Mr. Rick Sonnenburg, Program/Contracts Manager

Citizens and Member government employees

1. CALL TO ORDER

El Paso County Director Clark established a quorum and called the meeting to order at 1:35 p.m.

2. APPROVAL OF THE AGENDA

El Paso County Director Hisey made a motion to approve the agenda. El Paso County Director Williams seconded the motion. The motion passed by unanimous vote.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Mr. Kelly Finnegan, Silver Key Senior Services Chief Financial Officer, handed out and explained statistical information regarding 2007 statistics for Silver Key.

There were no other public comments.

4. APPROVAL OF MINUTES FROM JANUARY 9, 2008 REGULAR BOARD MEETING

El Paso County Director Williams made a motion to approve the minutes. El Paso County Director Hisey seconded the motion. The motion passed by a unanimous vote.

5. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT

Mr. Tom Harold, Chair of the Citizens Advisory Committee, gave an overview of the PPRTA CAC meeting. The CAC made the following recommendations to the PPRTA Board:

- Approved the contracts for the City of Colorado Springs
- Acknowledged that the four member governments are in compliance the with maintenance of effort provision
- Approved City of Colorado Springs capital projects request for line item budget transfer for Vincent Drive Extension
- Approved City of Colorado Springs maintenance projects line item budget transfer for Nevada Avenue Bridges over Van Buren drainageway rehabilitation project

Mr. Harold discussed the CAC's discussion on HB08-1092, which was diverse among CAC members.

Colorado Springs Director Small made a motion to appoint Mr. Bernie Herpin to the PPRTA Citizen Advisory Committee for Citizen-At-Large seat. El Paso County Director Hisey seconded the motion.

Green Mountain Falls Director Stevens indicated that the selection committee, made up of El Paso County Director Williams and Green Mountain Falls Director Stevens, will meet to review resumes to fill three vacant seats for citizen-at-large alternate. Mr. MacDonald confirmed that there are four resumes, one of which is Mr. Herpin's resume.

The motion passed by unanimous vote.

Mr. Tom Harold said that the human services subcommittee met and discussed the following: 1) level of funding; and 2) process to allocate funding in an equitable manner.

6. 2008 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION, AND ADMINISTRATION CONTRACTS

City of Colorado Springs

Mr. Ron Mitchell, Colorado Springs Public Works Director, requested the following contracts be approved:

1. Union Pacific Railroad Company, Capital (Cimarron Bridge Replacement), \$159,259
2. URS Corporation, Capital (South Metro Accessibility-Proby Parkway-Phase I), \$3,171,590
3. Pete Sprouse Construction, Maintenance (Bridge Repair & Maintenance), \$313,479.43
4. The Sherwin-Williams Company, Maintenance (Roadway Safety & Traffic Operations), \$600,000
5. Allied Tube and Conduit Corp., Maintenance (Roadway Safety & Traffic Operations), \$48,000
6. Concrete Express, Inc., Maintenance (2008 City/PPRTA concrete work on residential and arterial streets), \$420,000
7. Trax Construction Change Order, Capital (Roadway Safety & Traffic Operations-Bijou/Kiowa/Cascade Project), \$173,000

8. Tyco Flow Control, Capital (Woodmen Road Corridor Improvement Project), \$187,174.12

El Paso County Director Williams made a motion to approve eight contracts for the City of Colorado Springs. Colorado Springs Director Small seconded the motion.

Colorado Springs Director Heimlicher asked for an update on the Cimarron Bridge project. Mr. Mitchell said that four lanes will be open in May with the rest open at the end of August.

The motion passed by unanimous vote.

7. ADMINISTRATIVE ACTIONS AND REPORTS

Financial Reports

Ms. Beverly Majewski, PPRTA Financial Manager, reported that December sales and use tax receipts were \$6,910,041, which is ahead of the December budget by \$94,547; and behind year-to-date budget by \$2,668,516. Ms. Majewski said that interest earnings for year-end are \$3,250,397, which is ahead of budget by \$2,250,397. Ms. Majewski also reported that the state tax collection fee for 2007 is \$139,895 less than budgeted. Fare box revenue was \$717,501, which is \$331,251 ahead of budget.

Ms. Majewski discussed the PPRTA funds which are presently invested with American National Bank. The Board requested that COLOTRUST and American National Bank present information regarding return and security of PPRTA investments at the March 12 Board meeting.

Legislative Updates

Mr. Rick Sonnenburg, PPRTA Contracts/Program Manager, handed out information regarding HB08-1306, regarding payment turnaround time for project owners to pay contractors; and HB08-1092, citizen initiatives to establish an RTA. Mr. Sonnenburg indicated that PPRTA CAC recommended a position to monitor the legislation.

Mr. Ed Icenogle, Legal Counsel for PPRTA, said that HB08-1806 is referred to as the prompt payment bill. He said there is opposition building because the bill intercedes in terms of contracts. Mr. Icenogle will monitor the legislation and report to the PPRTA Board.

Staff Field Review Report

Colorado Springs Director Heimlicher inquired about how Mr. Sonnenburg performs field reviews. Mr. Sonnenburg explained his various reviews depending on the type of project.

Designation of Posting Place for Meeting Notices

Mr. Rick Sonnenburg, PPRTA Program and Contracts Manager, indicated that Section III.D of the Board bylaws requires the posting place for meeting notices be designated annually. Mr. Sonnenburg indicated that the PPRTA Board has designated the front bulletin board at PPACG office at 15 S. 7th Street as the posting location.

El Paso County Director Williams made a motion to designate the front bulletin board of PPACG as the designated posting location, as well as the PPRTA website. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

8 OTHER REPORTS

Maintenance of Effort Presentations

Mr. Rick Sonnenburg said that the PPRTA Establishing IGA states the following: “It is the intent of the Parties that funding from the PPRTA will not be used to substitute for or reduce Colorado Springs’ funding to the existing transit system, or to substitute for or reduce any Party’s funding for maintenance activities.”

Green Mountain Falls Director Stevens made a motion to approve the maintenance of effort reports from the four member governments. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

City of Colorado Springs Capital Projects Request for Line Item Budget Transfer

Mr. Rob Kidder, City of Colorado Springs City Engineering, requested approval of a capital budget line item transfer in the amount of \$3,000,000 from South Metro Accessibility Phase 1 (Proby Parkway; PPRTA Project No. 5) to: 1) Vincent Drive Bridge (PPRTA Project No. 30) in the amount of \$1,528,182 and 2) Vincent Drive Extension (PPRTA Project No. 40) in the amount of \$1,471,818. The Vincent Drive Extension and Bridge projects will be combined to be designed and funded as one project. Mr. Kidder said that the line item transfer is a loan and will be paid back in a future year.

El Paso County Director Williams made a motion to approve a capital budget line item transfer in the amount of \$3,000,000 from the South Metro Accessibility Phase 1 (Proby Parkway, PPRTA Project No. 5) to: 1) Vincent Drive Bridge (PPRTA Project No. 30) in the amount of \$1,528,182 and 2) Vincent Drive Extension (PPRTA Project No. 40) in the amount of \$1,471,818. El Paso County Director Hisey seconded the motion. The motion passed by unanimous vote.

City of Colorado Springs Maintenance Projects Request for Line Item Budget Transfer

Mr. Rob Kidder requested approval of two maintenance budget line item transfers in the amounts of: 1) \$550,000 from the bridge repair and maintenance program and 2) \$550,000 from the roadway maintenance program—alley paving—to the Nevada Avenue Bridges over Van Buren Drainageway Rehabilitation Project. The total funding to be advanced to the project is \$1,100,000. Mr. Kidder explained the urgency of the project because of safety concerns with the bridges.

El Paso County Director Williams made a motion to approve two maintenance budget line item transfers in the amounts of: 1) \$550,000 from the bridge repair and maintenance program and 2) \$550,000 from the roadway maintenance program—alley paving—to the Nevada Avenue Bridges over Van Buren Drainage Rehabilitation Project for a total of \$1,100,000. Colorado Springs Director Small seconded the motion. The motion passed by unanimous vote.

City of Colorado Springs Right-of-Way Acquisition Report

Mr. Rob Kidder indicated that the right-of-way/easement acquisition pertains to the northwest corner of the Constitution Avenue/Circle Drive intersection.

City of Colorado Springs Monthly Change Order Report

Mr. Rob Kidder discussed the details of the project change orders on the report. There were no questions.

City of Manitou Springs Change Order Report

Mr. Mike Leslie, City of Manitou Springs Deputy City Administrator, reported on the change order for the Manitou Avenue PPRTA Capital Improvements Phase 1 project. Mr. Leslie indicated that the original contract price was \$823,562.35 and previously approved contract change order adjustment made the contract price \$835,819.15. Mr. Leslie requested approval of an additional \$11,587.38 for a contract total of \$847,406.53, which is less than 3% in contract increases.

El Paso County Director Williams made a motion to approve the change orders for the Manitou Avenue Capital Improvements Phase 1 Construction Project. El Paso County Commissioner Hisey seconded the motion. The motion passed by unanimous vote.

9. PIKES PEAK RTA MEMBER ANNOUNCEMENTS

Mr. John McCarty, El Paso County Department of Transportation Director, indicated that there will be a ground breaking ceremony for the Woodmen Road Expressway project on Thursday, February 21, at 1:00 p.m.

13. ADJOURNMENT

El Paso County Director Clark adjourned the meeting at 3:02 p.m.