



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday, November 12, 2008 - 1:30 p.m.  
PPACG Main Conference Room  
15 S. 7th Street, Colorado Springs**

***MEMBERS PRESENT***

**El Paso County Directors**

**Commissioner Sallie Clark, Chair**

**Commissioner Dennis Hisey**

**City of Manitou Springs Director**

**Mayor Eric Drummond**

**City of Colorado Springs Directors**

**Vice Mayor Larry Small, Vice Chair**

**Councilmember Jerry Heimlicher**

**Mayor Lionel Rivera**

***MEMBER ABSENT***

**Town of Green Mountain Falls Director**

**Mayor Tyler Stevens**

**El Paso County Directors**

**Commissioner Wayne Williams**

***OTHERS PRESENT***

**Mr. Ed Icenogle, Legal Counsel**

**Mr. Rob MacDonald, Board Secretary**

**Ms. Melissa Mundy, Recording Secretary**

**Mr. Rick Sonnenburg, Program/Contracts Manager**

**Ms. Beverly Majewski, Financial Manager**

**Citizens and Member government employees**

**1. CALL TO ORDER**

El Paso County Director Sallie Clark established a quorum and called the meeting to order at 1:35 p.m. Introductions were made.

**2. APPROVAL OF THE AGENDA**

El Paso County Director Sallie Clark stated that agenda items 10a and 10b would be Information items instead of Approval items.

Colorado Springs Director Lionel Rivera made a motion to approve the revised agenda. El Paso County Director Dennis Hisey seconded the motion. The motion passed by unanimous vote.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

Mr. Ron Mitchell expressed his appreciation to the Board for all their efforts.

#### **4. APPROVAL OF MINUTES FROM THE OCTOBER 8, 2008 REGULAR BOARD MEETING**

El Paso County Director Dennis Hisey made a motion to approve the minutes. Colorado Springs Director Lionel Rivera seconded the motion. The motion passed by a unanimous vote.

#### **5. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT**

Mr. Tom Harold, Chair of the Citizens Advisory Committee, gave a report on the November 5, 2008 meeting. Mr. Harold reviewed Committee recommendations for budget approval, an approved City contract, and appointments/reappointments on the Committee.

#### **6. FINANCIAL REPORTS**

Ms. Beverly Majewski, PPRTA Financial Manager, reported that the September sales and use tax receipts were \$5,678,068 which is below the September budget by \$405,296, and year-to-date receipts are ahead of budget by \$311,790.

#### **7. FY 2009 BUDGET PRESENTATION**

##### Overview/Administration

Ms. Beverly Majewski provided an overview of the assumptions for the FY 2009 budget. The 2009 budget for sales and use taxes was based on the figures from 2008 through mid year which were \$70,800,000 with no increases. Interest earnings were cut in half from \$2,000,000 to \$1,000,000 due to a reduction in interest rate. Administrative costs are \$522,000 and were approved at the September PPRTA Board meeting. The net revenue figure for 2009 is \$72,460,372. Transit reserves borrowed in 2008 are repaid in 2009. Member governments are requesting appropriation of \$3,780,964 in reserve funds.

The Board discussed the requested reserve funds, their use, and the request made by the entities to not be required to repay reserve funds. This request would be considered by the Board at a later time but the entities wanted to make the requests for reserve funds.

##### Town of Ramah

Ms. Pam Smith, Town of Ramah, reviewed the proposed budget and project information. Ms. Smith will be joining the Board in January.

##### Town of Green Mountain Falls

Mr. Rob McArthur, Director of Public Works, reviewed the proposed budget report and project information.

##### City of Manitou Springs

Mr. Mike Leslie, City of Manitou Springs Finance, reviewed the proposed budget report and project information.

## El Paso County

Mr. Dennis Barron, El Paso County Capital Programs Division, reviewed the proposed budget report and project information.

## City of Colorado Springs

Mr. Cam McNair, City Engineer, discussed the organizational changes within the City.

Mr. Saleem Khattak, Street Division Manager, reviewed the proposed roadway and concrete maintenance program budget and the targeted areas for 2009 which were roadway resurfacing/rehabilitation, curb, gutter, sidewalk, and concrete, and pothole patching.

Ms. Lisa Bigalow, City of Colorado Springs Budget and Economic Director, discussed the City's maintenance of effort process and policies.

Mr. Tom Peterson, CAPA Director, reviewed the purpose of CAPA and its representation of the asphalt industry in Colorado. Mr. Peterson stated that the proposed 2009 roadway and concrete maintenance program budget requests PPRTA funds to purchase materials to be used by City forces for roadway resurfacing. The intent of PPRTA maintenance funds is to supplement existing funding to be used in addition to City-funded maintenance of effort activities; this is in accordance with section four of the PPRTA IGA as well as the PPRTA Bylaws. This is the first year the City has purposed to use PPRTA roadway resurfacing funds to fund the purchase of materials for work to be performed by City workforce. Mr. Peterson expressed CAPA's concern about the reduction in contract roadway resurfacing and asphalt material funding in the 2009 proposed City budget.

Mr. Cam McNair reviewed the proposed capital projects budget, project information, and the reasoning behind the requested \$1.7 million in non-Tabor City Capital reserve funds.

Mr. Cam McNair reviewed the proposed bridge maintenance budget, current bridge conditions, and the bridges inherited from CDOT. Mr. McNair discussed the reasoning behind the request for \$1 million in PPRTA city maintenance reserve funds and intended use for the funds.

Mr. Cam McNair reviewed the proposed traffic maintenance budget and how it would be used for signal maintenance, traffic and safety operations, school crossing, guard rail maintenance, grant matching, and equipment purchases.

Ms. Sherre Ritenour, Transit Services Manager, reviewed transit program budget and the affects of numerous budget cuts. Ms. Ritenour discussed the reasoning behind the request for \$310,000 in non-Tabor transit reserves for human service providers.

Mr. Tom Harold addressed the Community Advisory Committees' concerns regarding the allocation of the \$310,000 in non-Tabor transit reserves for the human service providers. The CCOST has been asked to provide a recommendation for funding allocation.

## Public Comments

There were no comments.

*A break was taken from 3:30 p.m. to 3:40 p.m.*

## **8. 2008 CAPITAL, MAINTENANCE, AND PUBLIC TRANSPORTATION CONTRACTS**

### City of Colorado Springs

Mr. Cam McNair, Colorado Springs City Engineer, requested the approval of one contract:

1. Brown & Brown Insurance, PPRTA Vehicle and Equipment Insurance, \$123,899

El Paso County Director Dennis Hisey made a motion to recommend that the PPACG Board approve one contract for the City of Colorado Springs. Colorado Springs Director Larry Small seconded the motion. The motion passed by unanimous vote.

## **9. ADMINISTRATIVE ACTIONS AND REPORTS**

### Town of Ramah

Mr. Rick Sonnenburg stated that the Town of Ramah voters approved the Town to join the PPRTA. Mr. Sonnenburg requested a motion be made to set a public hearing to address the pros and cons of the Town of Ramah joining the PPRTA and to proceed with the process of notifying the public and related parties of the public hearing. A motion is also needed to approve the proposed timetable for the next few meetings.

El Paso County Director Dennis Hisey made a motion to set a public hearing for the regular Board Meeting on December 10, 2008 and to proceed with the notification process. Colorado Springs Director Jerry Heimlicher seconded the motion. The motion passed by a unanimous vote.

Manitou Springs Director Eric Drummond made a motion to approve the presented timetable. El Paso County Director Dennis Hisey seconded the motion. The motion passed by a unanimous vote.

### Update of Specialized Transportation

Mr. Rick Sonnenburg stated that the meeting packet included information about an emergency contract for human services between the City of Colorado Springs and Commonworks, through its Community Intersections division. This is an Information Item only at this time.

### Board Appointments and Administrative Actions for 2009

Mr. Rick Sonnenburg reviewed the annual Board appointment process and announced that the bylaws-required change in officers will take place at the January meeting. Mr. Sonnenburg requested a motion to authorize advertisement for the open positions on the Citizen Advisory Committee.

Colorado Springs Director Jerry Heimlicher made a motion to approve advertisement for the open Citizen Advisory Committee positions. Manitou Springs Director Eric Drummond seconded the motion. The motion passed by a unanimous vote.

### Staff Field Review Report

There were no comments.

## **10. OTHER REPORTS**

### City of Colorado Springs Monthly Change Order Report

There were no comments.

### Town of Green Mountain Falls Monthly Change Order

There were no comments.

## **11. PPRTA MEMBER ANNOUNCEMENTS**

There were no comments.

## **12. ADJOURNMENT**

El Paso County Director Sallie Clark adjourned the meeting at 3:50 p.m.