



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, July 9, 2008 - 1:30 p.m.
PPACG Main Conference Room
15 S. 7th Street, Colorado Springs**

MEMBERS PRESENT

El Paso County Directors

Commissioner Sallie Clark, Chair
Commissioner Dennis Hisey
Commissioner Wayne Williams

City of Manitou Springs Director

Mayor Eric Drummond

City of Colorado Springs Directors

Vice Mayor Larry Small, Vice Chair
Councilmember Jerry Heimlicher
Mayor Lionel Rivera

Town of Green Mountain Falls Director

Mayor Tyler Stevens

MEMBER ABSENT

OTHERS PRESENT

Mr. Ed Icenogle, Legal Counsel
Mr. Rob MacDonald, Board Secretary
Ms. Barb Louricas, Recording Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Citizens and Member government employees

1. CALL TO ORDER

El Paso County Director Clark established a quorum and called the meeting to order at 1:30 p.m. Introductions were made.

2. APPROVAL OF THE AGENDA

El Paso County Director Williams made a motion to approve the agenda. Manitou Springs Director Drummond seconded the motion. The motion passed by unanimous vote.

3. RESOLUTION OF APPRECIATION FOR JOHN MCCARTY

El Paso County Director Clark read a Resolution of Appreciation for Mr. John McCarty, who will be retiring from El Paso County on July 31.

Colorado Springs Director Rivera made a motion to approve the Resolution of Appreciation for Mr. John McCarty. El Paso County Director Hisey seconded the motion.

There were numerous accolades for Mr. McCarty.

The motion passed by unanimous vote.

4. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

There were no public comments.

5. APPROVAL OF MINUTES FROM THE JUNE 11, 2008 REGULAR BOARD MEETING

El Paso County Director Hisey made a motion to approve the minutes. El Paso County Director Williams seconded the motion. The motion passed by a unanimous vote.

6. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT

Mr. Tom Harold, Chair of the Citizens Advisory Committee, reported that the CAC made the following recommendations to the PPRTA Board:

- Recommend approval of contracts for El Paso County, and the Cities of Colorado Springs and Manitou Springs
- Recommend approval of El Paso County line item transfer requests
- Update by The Resource Exchange
- Reviewed Board Policy #6
- Discussed a proposal to reduce the amount of paper generated by the agenda packets

El Paso County Director Hisey inquired about the Human Services Transportation Subcommittee recommendation. Mr. Harold said that meetings have been completed with all of the providers. A proposal is being considered to combine the PPRTA funds with those of the CCOST. Mr. Harold will provide a report at the next meeting.

7. AMENDMENT FOR FY-2008 BUDGET: APPROVE SETTING PUBLIC HEARING DATE

Ms. Beverly Majewski, PPRTA Financial Manager, indicated that with the finalization of the 2007 audit, the following adjustments can be made to the 2008 budget: allocation of 2007 revenue shortfall; administrative savings to be allocated to Transit, Maintenance, and Capital funds; 2007 excess fare box revenue; additional 2008 fare box revenue; and a request for appropriation of \$60,909 of Transit reserve, pending Colorado Springs City Council approval. Ms. Majewski requested Board approval to set a public hearing date at the next PPRTA Board meeting.

El Paso County Director Williams made a motion to schedule a Public Hearing for an Amendment to the FY-2008 budget at the August 13, 2008 PPRTA Board meeting. Colorado Springs Director Small seconded the motion. The motion passed by a unanimous vote.

8. 2008 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION, AND ADMINISTRATION CONTRACTS

City of Colorado Springs

Mr. Ron Mitchell, Colorado Springs Public Works Director, requested the approval of the following contracts and change orders:

1. Core Engineering Group, LLC, Capital (Vincent Bridge Replacement and Vincent Road Extension), \$1,400,491
2. Lucky Dog Contracting, Concrete Concepts Design, Black Diamond Concrete, AJ Services, Capital and Maintenance (On-call Concrete Contracts), \$1,000 to \$10,000 per task order—not to exceed \$50,000 annually per contract
3. Cutler Repaving, Inc., Maintenance (Roadway Maintenance), \$444,040.70
4. Lawrence Construction Change Order No. 5, Capital (Cimarron Street Bridge over Conejos Street), \$157,592.75

El Paso County Director Williams made a motion to approve 6 contracts and 1 change order for the City of Colorado Springs. El Paso County Director Hisey seconded the motion. The motion passed by unanimous vote.

El Paso County

Mr. André Brackin, El Paso County Department of Transportation, requested the approval of one contract amendment.

1. URS Corporation Contract Amendment, Capital (Hodgen Road Corridor Improvement Project), \$433,755

El Paso County Director Williams made a motion to approve one contract amendment for El Paso County. El Paso County Director Hisey seconded the motion. The motion passed by unanimous vote.

City of Manitou Springs

Mr. Mike Leslie, City of Manitou Springs City Administrator, requested the approval of one contract.

1. Nolte Associates, Inc., Capital (Manitou Avenue Revitalization Project Phase 5A-Design Services), \$218,045

El Paso County Director Hisey made a motion to approve one contract for the City of Manitou Springs. Colorado Springs Director Small seconded the motion. The motion passed by unanimous vote.

9. ADMINISTRATIVE ACTIONS AND REPORTS

Financial Reports

Ms. Beverly Majewski, PPRTA Financial Manager, reported that May sales and use tax receipts are \$5,893,191, which is ahead of the May budget by \$130,697. The year-to-date sales and use tax receipts as of May are \$727,074 ahead of year-to-date budget. Interest earnings are \$874,577, as of July 9, 2008.

Investment Policy Resolution

Ms. Beverly Majewski, PPRTA Financial Manager, requested that the Board approve a resolution adopting the investment policy. Ms. Majewski outlined the investment policy and indicated that the Investment Committee recommended that the PPRTA Board adopt the resolution policy.

Colorado Springs Director Small made a motion to approve the Resolution for the Investment Policy. Colorado Springs Director Rivera seconded the motion. The motion passed by unanimous vote.

El Paso County Capital Projects Request for Line Item Transfer

Mr. André Brackin requested approval of line item funds transfers to advance the South Academy Boulevard Improvement project and requested that the following funds be transferred:

1. \$1.2 million from the County Line Road Upgrade project
2. \$1.1 million from the Hodgen Road project
3. \$994,980 from the Baptist Road (Mitchell to I-25) project

El Paso County Director Williams made a motion to approve budget line funds transfers from three projects to the South Academy Improvements Project: 1) \$1.2 million from the County Line Road Upgrade project, 2) \$1.1 million from the Hodgen Road project, and 3) \$994,980 from the Baptist Road (Mitchell to I-25) project. El Paso County Director Hisey seconded the motion.

Ms. Mary Jacquiri inquired about the Transit system.

The motion passed by unanimous vote.

Consideration of Revised Board Policy #6

Mr. Rick Sonnenburg, PPRTA Program/Contracts Manager, said that a policy conflict exists with the three-way IGA between the City of Colorado Springs, PPRTA, and CDOT and the PPRTA Policy #6 for Capital Project #7, right-of-way acquisitions for Powers Boulevard. Mr. Sonnenburg indicated that the PPRTA CAC recommended to the PPRTA Board that Policy #6 be amended to allow acquisition invoices to be approved by the Chair and Vice Chair, subject to ratification at the next PPRTA Board meeting.

El Paso County Director Williams made a motion to approve a revision to Policy #6, which allows the Board Chair and Vice Chair to approve Powers Boulevard invoices for reimbursement to CDOT, with ratification by the Board at the next meeting. Colorado Springs Director Heimlicher seconded the motion.

Mr. Ed Icenogle, PPRTA Legal Counsel, clarified that when the Chair and Vice Chair approve land acquisition invoices for Powers Boulevard for reimbursement to CDOT, the Board will be “notified” of the action and not actually “ratify” the approval. Mr. Icenogle indicated that if the Chair and Vice Chair do not agree on the approval of an invoice, the approval can be brought to the PPRTA Board for action.

The motion passed by unanimous vote.

The Resource Exchange—Transit Services Update

Mr. David Ervin, The Resource Exchange Executive Director, notified the PPRTA Board that TRE will be discontinuing transportation services as of July 31. There are 52 citizens that will be impacted, and TRE is working diligently with service agencies to ensure that viable alternatives can be identified. To date, the transportation needs of 39 citizens have been resolved.

Staff Field Review Report

A discussion ensued about continuing to receive the Staff Field Review Report. At the end of the discussion, it was determined that the Staff Field Review Report provides valuable information to PPRTA Board members, and Mr. Sonnenburg may revise the report if he feels it would be an improvement.

10. OTHER REPORTS

City of Colorado Springs Monthly Change Order Report

There were no questions.

11. PPRTA MEMBER ANNOUNCEMENTS

Colorado Springs Director Small reminded the PPRTA Board about the beginning of the Pikes Peak or Bust Rodeo.

El Paso County Director Clark said that the El Paso County Fair is starting on July 19.

12. ADJOURNMENT

Colorado Springs Director Heimlicher made a motion to adjourn the meeting. Colorado Springs Director Small seconded the motion. The motion passed by unanimous vote and El Paso County Director Clark adjourned the meeting at 2:50 p.m.

