



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, February 14, 2007 - 1:30 p.m.
PPACG Main Conference Room
15 S. 7th Street, Colorado Springs**

MEMBERS PRESENT

El Paso County Directors

Commissioner Jim Bensberg (Alternate)

Commissioner Sallie Clark

Commissioner Dennis Hisey

City of Manitou Springs Director

Mayor Pro Tem Mark Morland

City of Colorado Springs Directors

Vice Mayor Larry Small, Chair

Councilmember Jerry Heimlicher

Town of Green Mountain Falls Director

Mayor Tyler Stevens

MEMBERS ABSENT

El Paso County Director

Commissioner Wayne Williams, Vice Chair

City of Colorado Springs Director

Mayor Lionel Rivera

OTHERS PRESENT

Mr. Ed Icenogle, Legal Counsel

Mr. Rob MacDonald, Board Secretary

Ms. Barb Louricas, Recording Secretary

Ms. Beverly Majewski, Finance Manager

Mr. Rick Sonnenburg, Program/Contracts Manager

Citizens and Member government employees

1. CALL TO ORDER/INTRODUCTIONS

Colorado Springs Director Small established a quorum and called the meeting to order at 1:30 p.m.

2. APPROVAL OF THE AGENDA

Green Mountain Falls Director Stevens made a motion to approve the agenda. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

There were no comments.

4. APPROVAL OF MINUTES FROM JANUARY 10, 2007 REGULAR BOARD MEETING

Green Mountain Falls Director Stevens made a motion to approve the minutes. Colorado Springs Director Heimlicher seconded the motion. The motion passed by a unanimous vote.

5. APPOINTMENT OF AT LARGE MEMBERS OF THE PIKES PEAK RTA CITIZEN ADVISORY COMMITTEE

Mr. Robert MacDonald, Pikes Peak RTA Board Secretary, indicated that the Ad Hoc Subcommittee met regarding the vacancies on the Pikes Peak RTA Citizen Advisory Committee. Colorado Springs Director Heimlicher indicated that the Subcommittee met and recommends to appoint the following five members, with a sixth person being referred to the Town of Green Mountain Falls. Green Mountain Falls Director Stevens indicated that the appointment would be voted on at the next meeting of the Board of Trustees.

- Ms. Jan Doran—At Large (three-year term)
- Mr. Justin McDonald—At Large Alternate (two-year term)
- Reverend Albert Loma—At Large Alternate (two-year term)
- Dr. Kailash Jaitly—At Large Alternate (two-year term)
- Ms. Catherine “Kit” Roupe—At Large Alternate (two-year term)
- Mr. Stern Feinberg, Jr.—Town of Green Mountain Falls (three-year term)—Proposal to Green Mountain Falls

Colorado Springs Director Heimlicher made a motion to approve the five positions recommended for the Pikes Peak RTA Citizen Advisory Committee and refer the sixth person to the Town of Green Mountain Falls for approval. El Paso County Director Bensberg seconded the motion. The motion passed by unanimous vote.

6. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT

Mr. Tom Harold, Pikes Peak RTA Citizen Advisory Committee (CAC) Chair, gave an update on the items discussed at the last Pikes Peak RTA CAC meeting. Mr. Harold indicated that the Ad Hoc Subcommittee on Public Outreach Efforts met and made a recommendation to link projects to the website and discussed other ways to increase the public relations effort.

El Paso County Director Dennis Hisey arrived at 1:35 p.m.

El Paso County Director Sallie Clark arrived at 1:39 p.m.

7. RESOLUTION APPROVING FIRST AMENDMENT TO COMPREHENSIVE IGA WITH THE CITY OF MANITOU SPRINGS

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, indicated that this is a first amendment to the Comprehensive IGA with the City of Manitou Springs. The amendment is similar to the first amendments for El Paso County and the City of Colorado Springs. Mr. Sonnenburg said that there are four revisions to the IGA: 1) administration of claims, 2) ownership of assets, 3) contract change order limit, and 4) due dates for quarterly reports.

El Paso County Director Hisey made a motion to approve the first amendment to the Comprehensive IGA with the City of Manitou Springs. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

8. RESOLUTION APPROVING FIRST AMENDMENT TO COMPREHENSIVE IGA WITH THE TOWN OF GREEN MOUNTAIN FALLS

Mr. Sonnenburg indicated that this is a first amendment to the Comprehensive IGA with the Town of Green Mountain Falls. The amendment is similar to the first amendments for El Paso County and the City of Colorado Springs Comprehensive IGAs. Mr. Sonnenburg said that there are four revisions to the IGA: 1) administration of claims, 2) ownership of assets, 3) contract change order limit, and 4) due dates for quarterly reports.

Green Mountain Falls Director Stevens made a motion to approve the first amendment to the Comprehensive IGA with the Town of Green Mountain Falls. El Paso County Director Clark seconded the motion. The motion passed by unanimous vote.

9. 2007 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION AND ADMINISTRATION CONTRACTS

El Paso County

Mr. John McCarty, El Paso County Department of Transportation Director, requested approval on three contracts.

1. Carter and Burgess, Capital (South Academy Boulevard Improvement Project), \$147,756.89
2. Lawrence Construction, Capital (South Academy Boulevard Improvement Project), \$936,592.20
3. DMJM+Harris—Change Order to Contract, Capital (South Academy Boulevard Improvement Project), \$250,029.39

El Paso County Director Hisey made a motion to approve three contracts for El Paso County. El Paso County Director Clark seconded the motion. The motion passed by unanimous vote.

10. OTHER REPORTS

Annual Report to the Board From The Citizen Advisory Committee

Mr. Tom Harold provided a copy of the 2006 Annual Report to the Board of Directors. Mr. Harold included feedback from the Pikes Peak RTA CAC members in the report. The Board accepted the report.

Resolution Supporting HB 07-1190

Mr. Sonnenburg passed out a revised version of House Bill 07-1190 with the fiscal note attached. Mr. Sonnenburg said that the Department of Revenue administrative fee is approximately \$500,000 per year. The administrative fee for RTD funds is less than the RTA administrative fee, and HB 07-1190 is an attempt to make the RTA administrative fee structure similar to the fee structure of the RTD.

El Paso County Director Clark indicated that Representative Liston sponsored HB 07-1190, which will be heard in the House Finance Committee on Wednesday, February 21. El Paso County Director Clark asked for support from all of the Pikes Peak RTA Board member entities including the smaller governments.

Resolution Opposing HB 07-1115

Mr. Sonnenburg indicated that HB 07-1115 is a bill that requires a 10-day payment period after a contractor submits a progress payment to a property owner. The Board-approved payment period for the Pikes Peak RTA is 30 days.

El Paso County Director made a motion to approve resolutions supporting HB 07-1190 and opposing HB 07-1115. Mayor Morland seconded the motion. The motion passed by unanimous vote.

Maintenance of Effort Presentations

City of Colorado Springs

Ms. Lisa Bigelow, Budget Director for the City of Colorado Springs, explained that the City of Colorado Springs' Maintenance of Effort is made up of transportation maintenance as well as transit activities. Ms. Bigelow said that the City of Colorado Springs is abiding by the intent of the IGA.

Ms. Bigelow indicated that transportation maintenance includes three divisions: 1) City Engineering, 2) Streets, and 3) Transportation Engineering. Ms. Bigelow reported that the 2004 transportation maintenance budget was \$18.1 million and the budget for 2007 is \$21.9 million. Ms. Bigelow reported that the transit budget for 2004 was \$5.7 million and the budget for 2007 is \$8.9 million.

El Paso County

Mr. McCarty reported that the 2004 maintenance expenditures for El Paso County were \$15,073,646 and the 2007 maintenance budget is \$16,419,939.

City of Manitou Springs

Mr. Mike Leslie, Assistant City Administrator for the City of Manitou Springs, reported that the 2004 expenditures for streets maintenance were \$467,741 and the budget for 2007 is \$474,756.

Town of Green Mountain Falls

Ms. Chris Frandina, Town Clerk for the Town of Green Mountain Falls, reported that the 2004 maintenance budget for 2004 was \$102,047 and the budget for 2007 is \$98,913. The DPW road division was reorganized in an effort to better align itself with the needs of the community. The result of the reorganization was the elimination of a full-time position and the initiation of a structured plan for equipment purchases. This satisfied both the Pikes Peak RTA CAC and the Board of Directors.

El Paso County Director Clark requested that the Town of Green Mountain Falls submit their expenditures in a spread sheet to be consistent with the other reports.

Manitou Springs Director Morland made a motion to accept the Maintenance of Effort reports by the member governments. El Paso County Director Clark seconded the motion. The motion passed by unanimous vote.

Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, reported that the December sales and use tax was \$7,518,229, which is \$63,289 under projected budget. The annual sales and use tax was \$71,479,857, which is \$558,268 ahead of budget.

Ms. Majewski reported that \$1,017,952 of December sales and use tax receipts were November receipts.

Ms. Majewski also reported that at year-end, the Public Transportation fare box revenue was \$224,443 over budget, interest earnings was \$1,138,838 over budget, and the net revenue was \$1,882,404 over budget. Ms. Majewski explained that the net revenue is the amount of rollover into the 2007 budget. There will also be unexpended administrative funds available for rollover. Ms. Majewski requested that a pre-budget workshop be held at the March meetings of the Pikes Peak RTA CAC and Board.

City of Colorado Springs Update on Cimarron Street Bridge Over Conejos Street

Mr. Cam McNair, City of Colorado Springs City Engineer, indicated that the bridge design is 30% complete and the cost for the project is over budget. Mr. Jeff Jurew monitors the bridge on a daily basis.

Mr. Dave Poling, CDOT COSMIX Project Coordinator, said the cost of the project is based on the design-build risk factor and negotiations are being held between the contractor, City of Colorado Springs' staff, and CDOT staff.

Mr. McNair reported that demolition on the south half of the bridge will begin as soon as weather conditions permit. During the demolition, one-half of the bridge will be closed until the weekend when total bridge closure will be necessary for safety reasons. El Paso County Clark inquired about the completion date and Mr. McNair replied that it will be completed at the end of 2007/beginning of 2008. El Paso County Director Clark urged that the project be completed as soon as possible.

El Paso County Director Hisey departed at 3:00 p.m.

City of Colorado Springs Monthly Change Order Report

Mr. Rob Kidder, Colorado Springs City Engineer, reported that one change order is listed on the report for the completion of the Austin Bluffs/Nevada project.

City of Colorado Springs Milton E. Proby Parkway Project Update

Mr. Kidder introduced Mr. Andy Garton, who was hired as an engineer on City staff to replace Mr. Bruce Thorsen. Both Mr. Garton and Mr. Dino Bikkar will be project engineers on the project.

Mr. Garton said that the project parameters of the Milton E. Proby Parkway (previously known as South Metro Accessibility Study Phase 1) are from SH 115 to South Powers Boulevard. The total cost of the project is estimated to be \$208 million. Phase 1 is made up of two components that are on the Pikes Peak RTA "A" List: 1) the El Paso County project from SH 115 to I-25, and 2) the Colorado Springs project from Academy Boulevard to South Powers Boulevard. Mr. Garton provided a detailed update of the project.

Staff Field Review Report

Colorado Springs Director Small asked of Mr. Sonnenburg if there were any unusual items that came out of his field reviews. Mr. Sonnenburg said there were none. There were no other questions.

11. PIKES PEAK RTA MEMBER ANNOUNCEMENTS

Manitou Springs Director Morland said that Mr. John McCarty presented the City of Manitou Springs with a Public Infrastructure Journal Award.

El Paso County Director Clark said that Mayor Howells of the City of Fountain has inquired about joining the Pikes Peak RTA. Mr. Icenogle will follow-up with the City of Fountain.

12. PROPOSED EXECUTIVE SESSION

Colorado Springs Director Small read the Notice of Proposed Executive Session: Legal Advice Relating to Sales Tax Revenues in Newly Incorporated Area.

El Paso County Director Clark made a motion to go into Closed Executive Session. El Paso County Director Bensberg seconded the motion. The motion passed by unanimous vote.

A Closed Executive Session was convened from 3:25 p.m. until 3:45 p.m.

El Paso County Director Clark made a motion to come out of Closed Executive Session. Green Mountain Falls Director Stevens seconded the motion. The motion passed by unanimous vote.

13. ADJOURNMENT

Colorado Springs Director Small adjourned the meeting at 3:47 p.m.