



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, October 10, 2007 - 1:30 p.m.
PPACG Main Conference Room
15 S. 7th Street, Colorado Springs**

MEMBERS PRESENT

El Paso County Directors

Commissioner Wayne Williams, Vice Chair
Commissioner Dennis Hisey

City of Manitou Springs Director

Mayor Pro Tem Marc Snyder

City of Colorado Springs Directors

Vice Mayor Larry Small, Chair
Councilmember Jerry Heimlicher

Mayor Lionel Rivera

Town of Green Mountain Falls Director

Mayor Tyler Stevens

MEMBERS ABSENT

El Paso County Director

Commissioner Sallie Clark

OTHERS PRESENT

Mr. John Christofferson, Legal Counsel
Mr. Rob MacDonald, Board Secretary
Ms. Barb Louricas, Recording Secretary

Ms. Beverly Majewski, Finance Manager
Mr. Rick Sonnenburg, Program/Contracts Manager
Citizens and Member government employees

1. CALL TO ORDER/INTRODUCTIONS

Colorado Springs Director Small established a quorum and called the meeting to order at 1:30 p.m.

2. APPROVAL OF THE AGENDA

El Paso County Director Williams made a motion to approve the agenda. Green Mountain Falls Director Stevens seconded the motion. The motion passed by unanimous vote.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Colorado Springs Director Rivera and El Paso County Director Hisey arrived at 1:35 p.m.

Manitou Springs Director Snyder said that he attended the Blue Ribbon Transportation Panel meeting at PPACG and commended El Paso County Director Williams on his presentation.

4. APPROVAL OF MINUTES FROM SEPTEMBER 12, 2007 REGULAR BOARD MEETING

Green Mountain Falls Director Stevens made a motion to approve the minutes. Colorado Springs Director Rivera seconded the motion. The motion passed by a unanimous vote.

5. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT

Mr. Tom Harold, Chair of PPRTA CAC, indicated that public comments were received from Amblicab, Silver Key Senior Services, and The Resource Exchange regarding funding for 2008. Mr. Harold reported that all of the action items were recommended for approval by the PPRTA Board.

Mr. Tim McKinney, City of Colorado Springs Transit Services, was present for Ms. Sherre Ritenour. He said that the City of Colorado Springs and the City of Fountain have been meeting about the Transit bus route to the City of Fountain. Mr. McKinney said that the cost of Paratransit and fixed route services for the City of Fountain have cost \$245,000 and the City of Fountain has provided funding of \$101,000. The Fountain City Council is considering the request to provide the \$147,000 shortfall funding to the City of Colorado Springs.

6. 2007 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION, AND ADMINISTRATION CONTRACTS

City of Colorado Springs

Mr. Scott Logan, City of Colorado Springs Traffic Engineering, requested the approval of two contracts and one change order:

1. Even-Preisser, Inc., Capital and Maintenance (Traffic Engineering Small Construction Projects), \$489,875
2. AM Signal, Inc., Maintenance (Roadway Safety & Traffic Operations), \$350,000
3. White Construction Group Change Order #3, Capital (Marjorie Way Road Project, Roadway Safety & Traffic Operations), \$102,025

Colorado Springs Director Heimlicher made a motion to approve two contracts and one change order for the City of Colorado Springs. El Paso County Director Williams seconded the motion. The motion passed by unanimous vote.

El Paso County

Mr. John McCarty, El Paso County DOT Director, requested the approval of one contract amendment:

1. DMJM + Harris, Capital (Design for South Academy Improvement Project), \$856,898.62

Colorado Springs Director Rivera requested a briefing on the project at the next meeting.

El Paso County Director Williams made a motion to approve one contract amendment for El Paso County. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

7. ADMINISTRATIVE ACTIONS AND REPORTS

Financial Reports

Ms. Beverly Majewski, PPRTA Financial Manager, reported that August sales and use tax revenues are \$6,159,058, which is \$145,091 behind budget. August 2007 is \$144,663 over August 2006 sales and use tax revenues, which is 2.41% ahead of last year for the month of August. Ms. Majewski said that interest earnings are ahead of budget by \$1,500,214.

Set FY-2008 PPRTA Budget Hearing Date and Receive Draft Budget

Ms. Majewski said that Colorado state law requires that the PPRTA Board set a public hearing date and she requested that the budget hearing be scheduled for December 12 at 1:30 p.m., the regular December Board meeting date. Ms. Majewski handed out the 2008 draft budget. A detailed presentation will be held at the November 14 regular meeting.

Ms. Majewski said that sales and use taxes for 2007 were projected to be approximately \$69.5 million and the draft budget for 2008 uses the same projection. The reserves that were borrowed from prior year budgets will be repaid in the 2008 budget. A negative revenue carryover was not proposed in the 2008 budget because a major assumption was that non-Tabor Board designated reserves be made available (not appropriated) for the 2007 likely revenue shortfall which will be carried over in the budget amendment processed in June 2008.

Colorado Springs Director Rivera made a motion to schedule the budget hearing date for December 12, 2007, at 1:30 p.m. El Paso County Director Williams seconded the motion. The motion passed by unanimous vote.

Reappointment of Citizen Advisory Committee Members

Mr. Rick Sonnenburg, PPRTA Program/Contracts Manager, said that four PPRTA CAC memberships are expiring on December 31, 2007. Mr. Sonnenburg said that Mr. Vic Andrews indicated that he will not request renewal of his membership on the PPRTA CAC.

Staff Field Review Report

There were no questions.

8. OTHER ACTIONS AND REPORTS

Silver Key Funding Request

Mr. Michael Decker, CEO and President of Silver Key Senior Services, requested funding for Silver Key Senior Services through the PPRTA Colorado Springs Transit budget in the amount of \$300,000 for specialized transportation services for seniors. Mr. Decker provided statistics on the services provided by Silver Key Senior Services.

Mr. Kelly Finnegan, Chief Financial Officer for Silver Key Senior Services, discussed the transportation fact sheet that compared transportation statistics in 2006 to 2007 (through August). Mr. Finnegan provided information regarding the restricted and unrestricted contributions.

Mr. Tim McKinney indicated that the City of Colorado Springs has proposed funding for Silver Key in the amount of \$138,800 from the general fund and \$70,000 from PPRTA funds. Mr. McKinney indicated that any funding over the \$70,000 funding for the PPRTA would need to be funded out of Transit's PPRTA reserves.

Pikes Peak Partnership-Amblicab Funding Request

Mr. Jane Hammoud, CEO of Pikes Peak Partnership, said that Amblicab Paratransit program is operated under Disability Services Inc. and managed by Pikes Peak Partnership. Ms. Hammoud requested funding in the amount of \$40,000, the same amount that was funded in 2007. Amblicab has received PPRTA funding in the past through Colorado Springs Transit Services. Ms. Hammoud explained disability services and named the various providers throughout the region.

The Resource Exchange Funding Request

Mr. Tom Harold said that Mr. David Ervin of The Resource Exchange made a presentation at the PPRTA CAC meeting on the services of The Resource Exchange and Mr. Ervin made a funding request in the amount of \$200,000 from the PPRTA.

Mr. Harold said that the PPRTA CAC requested that the term "city-sponsored human service providers" be defined by legal counsel.

Green Mountain Falls Director Stevens departed the meeting at 2:50 p.m.

El Paso County Request for Line Item Funds Transfers

Mr. John McCarty, El Paso County Department of Transportation Director, requested approval for the following funding transfers: 1) \$83,827.85 from Akers Drive project to Baptist Road-Hodgen Road project; and 2) \$100,000 from the South Academy project to the Baptist Road-Hodgen Road project, and 3) \$500,000 from South Academy project to the Baptist Road Widening project.

El Paso County Director Williams made a motion to approve two line item funds transfers for El Paso County. El Paso County Director Hisey seconded the motion. The motion passed by unanimous vote.

El Paso County Monthly Change Order Report

Mr. John McCarty reported on one change order report in the amount of \$39,700 with Stantec Consulting, Inc. for the construction project of County Line Road. Mr. McCarty explained the changes on the project that necessitated the change order. Mr. McCarty said there is also a change order for BRRTA with PBS&J on the Baptist Road project in the amount of \$92,138, which will not affect PPRTA funding and will require a signature from the PPRTA Board Chair.

City of Colorado Springs Monthly Change Order Report

Mr. Cam McNair, City of Colorado Springs Engineer, reported on two change orders for the City of Colorado Springs.

City of Colorado Springs Traffic Engineering 2007 Projects Update

Mr. Scott Logan, Colorado Springs Traffic Engineering, provided a PowerPoint presentation and handed out a booklet on the status of nine 2007 Traffic Engineering small projects for the PPRTA. Mr. Logan said that \$1.5 million was budgeted for the 2007 traffic engineering small projects. Mr. Logan gave an overview of proposed 2008 projects.

9. PIKES PEAK RTA MEMBER ANNOUNCEMENTS

There were no announcements.

10. ADJOURNMENT

Colorado Springs Director Small adjourned the meeting at 3:30 p.m.

