



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Wednesday, November 14, 2007 - 1:30 p.m.  
PPACG Main Conference Room  
15 S. 7th Street, Colorado Springs**

***MEMBERS PRESENT***

**El Paso County Directors**

**Commissioner Wayne Williams, Vice Chair**

Commissioner Sallie Clark

Commissioner Dennis Hisey

**City of Manitou Springs Director**

Mayor Pro Tem Marc Snyder

**City of Colorado Springs Directors**

**Vice Mayor Larry Small, Chair**

Councilmember Jerry Heimlicher

Mayor Lionel Rivera

**Town of Green Mountain Falls Director**

Mayor Tyler Stevens

***OTHERS PRESENT***

Mr. John Christofferson, Legal Counsel

Mr. Rob MacDonald, Board Secretary

Ms. Barb Louricas, Recording Secretary

Ms. Beverly Majewski, Finance Manager

Mr. Rick Sonnenburg, Program/Contracts Manager

Citizens and Member government employees

**1. CALL TO ORDER/INTRODUCTIONS**

Colorado Springs Director Small established a quorum and called the meeting to order at 1:30 p.m.

**2. APPROVAL OF THE AGENDA**

El Paso County Director Williams made a motion to approve the agenda. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

There were no comments.

Mayor-elect Eric Drummond from Manitou Springs introduced himself.

**4. APPROVAL OF MINUTES FROM OCTOBER 10, 2007 REGULAR BOARD MEETING**

El Paso County Director Williams made a motion to approve the minutes. Colorado Springs Director Heimlicher seconded the motion. The motion passed by a unanimous vote.

## 5. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT

Mr. Tom Harold, Chair of the Citizens Advisory Committee reported that the CAC discussed the following items:

- Public Comments: Property owner on Austin Bluffs/Union property acquisition-landscaping valuation concern
- FY-2008 Budget Presentations: Forwarded recommendations
- Approved contracts for City of Colorado Springs and El Paso County
- Public Outreach Subcommittee: Public outreach activities
- City of Colorado Springs Maintenance of Completed PPRTA Capital projects

## 6. FINANCIAL REPORTS

Ms. Beverly Majewski, PPRTA Financial Manager, reported that sales and use tax revenue for September was \$6,160,454, which is below budget by \$216,744. The year-to-date amount is below budget by \$2,824,154.

*Green Mountain Falls Director Stevens arrived at 1:42 p.m.*

Ms. Majewski reported that interest earnings through October 31, 2007 are ahead of budget by \$1,769,746. Ms. Majewski said that the year-to-date state tax collection fee is \$309,969. She stated that the collection fee will be less than budgeted due to the Department of Revenue charging the PPRTA audit costs on the basis of actual incremental costs.

## 7. FY-2008 BUDGET PRESENTATIONS

### Overview/Administration

Ms. Beverly Majewski indicated that the public hearing date for the FY-2008 budget has been scheduled for December 12, at 1:30 p.m., the date and time of the next regular Board meeting. The FY-2008 budget was handed out at the last regular meeting.

Ms. Majewski said that 2008 sales tax and revenue is budgeted at \$69.5 million, the estimated level of 2007 sales and use tax collections. Interest revenue is estimated to be \$2 million. Ms. Majewski discussed the reserve adjustment and other expense allocations. Ms. Majewski explained that 3% was added to increase capital project budget allocations for uncontracted projects for inflationary increases.

Ms. Majewski stated that the borrowings from non-TABOR reserves in 2007 were paid back in the 2008 budget for likely revenue shortfall in 2007 and 2008.

Ms. Majewski discussed the 2008 administrative budget and indicated that the administrative budget is .72% of the total budget which is an increase of .09% over 2007.

### City of Manitou Springs

Mr. Mike Leslie, City of Manitou Springs Deputy City Administrator, said that the 2008 maintenance budget is projected to be \$330,587 for the City of Manitou Springs and provided details on the expenditures for 2007 and an overview of the expected expenditures in 2008. Mr. Leslie said that the 2008 capital budget is projected to be \$1,223,345.

## Town of Green Mountain Falls

Mr. Robert McArthur, Green Mountain Falls Public Works Department, indicated that the 2008 maintenance budget is projected to be \$40,139 for the Town of Green Mountain Falls and provided the details of the expenditures. The projected 2008 capital budget for the Town of Green Mountain Falls is \$304,435.

## El Paso County

Mr. John McCarty, El Paso County Department of Transportation Director, said that El Paso County will spend their 2008 maintenance budget on asphalt overlays and concrete replacement projects. The 2008 capital projects for El Paso County include South Academy Boulevard, County Line Road upgrade, Meridian Road widening, Hodgen Road upgrade, and Marksheffel Road widening.

## City of Colorado Springs

Mr. Ron Mitchell, City of Colorado Springs Public Works Director, said that construction projects have been increased by 3%, and are listed in Appendix 3. Mr. Mitchell gave details of the 2008 capital projects and the amount of the funding.

Mr. Mitchell indicated that the 2008 maintenance budget for the City of Colorado Springs is \$18,744,264 and will be used to fund projects in the areas of roadway maintenance (resurfacing, chip seal, alley rehabilitation, pot hole patching, and crack seal), curb/gutter/sidewalk/concrete/ADA pedestrian ramps, bridge repair and maintenance, incident management signal upgrades, and traffic and safety operations (striping, signage, school safety).

Mr. Mitchell said that the updated 2008 transit budget is \$8,608,706. Mr. Mitchell discussed the expenditures for the 2008 transit budget. Mr. Mitchell said that he is proposing a new route for 1<sup>st</sup> and Main/Chapel Hills Mall to be funded with \$270,000 of PPRTA reserve funds.

Mr. Mitchell recommended that a study be performed to determine if the proposed route at 1<sup>st</sup> and Main/Chapel Hills Mall will be feasible. El Paso County Director Williams indicated that the route not be included in the budget and when the sales tax improves, if the route proves to be warranted by the study, add the route at that time.

A break was taken from 3:15 p.m. to 3:30 p.m.

## El Paso County Contract Approval (Agenda Item No. 8B)

Mr. John McCarty requested the approval of one contract amendment:

1. Kiewit Western Company, Maintenance (Milan Road at Kettle Creek), \$1,340,805

El Paso County Director Williams made a motion to approve one contract amendment for El Paso County. El Paso County Director Hisey seconded the motion. The motion passed by unanimous vote.

## City of Colorado Springs: Human Service Providers

Mr. Ron Mitchell indicated that \$310,000 has been budgeted for human service providers in 2008. Mr. Mitchell requested that the PPRTA Board determine funding levels.

## Public Comment

### *Amblicab*

Ms. Jane Hammoud, CEO of Pikes Peak Partnership, was presenting information on how paratransit services are operated in Colorado Springs. Ms. Hammoud made an original request of \$40,000 for Amblicab, which is a division of Pikes Peak Partnership, and is requesting an additional \$110,000 of funding in 2008 for a total request of \$150,000 of PPRTA funding.

### *The Resource Exchange (TRE)*

Mr. David Ervin, President and CEO of The Resource Exchange, described the transportation services of TRE provided adults with developmental disabilities in El Paso, Park, and Teller Counties. Mr. Ervin requested PPRTA funding in the amount of \$200,000 for 2008.

El Paso County Director Williams disclosed that since 1990, two of his daughters received services from TRE and currently do not receive any services.

*Manitou Springs Director Snyder departed the meeting at 4:20 p.m.*

### *Silver Key Senior Services*

Mr. Kelly Finnegan, Chief Financial Officer for Silver Key Senior Services, updated the PPRTA Board on statistics for Silver Key through October. Mr. Finnegan said that the decrease in the funds from the PPRTA is approximately 25% of their budget.

There has been \$310,000 allocated for human service providers in the Colorado Springs Transit budget and was based on:

- \$200,000 funding to Fountain Valley Senior Center
- \$70,000 funding to Silver Key Senior Services
- \$40,000 funding to Amblicab

Funding requests, totaling \$850,000, for the human services portion of the Colorado Springs Transit budget are:

- \$200,000-Fountain Valley Senior Center
- \$300,000-Silver Key Senior Services
- \$150,000-Amblicab
- \$200,000-The Resource Exchange

El Paso County Director Hisey disclosed that he is on the Board at the Fountain Valley Senior Center.

Colorado Springs Director Small indicated that the funding for the Fountain Valley Senior Center is addressed in an IGA through 2008.

Mr. Rob MacDonald indicated that the budget hearing will be held on December 12. PPACG has a Specialized Transportation Advisory Subcommittee (STAS) of the Transportation Advisory Committee (TAC) and have been addressing the coordination activities of the special transportation providers. There is a one-year grant in the 2008 PPACG/PPAAA budget to hire a Mobility Manager to review the funding sources and allocation of total funds and coordinate the various community resources.

## **8. 2007 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION, AND ADMINISTRATION CONTRACTS**

### City of Colorado Springs

Mr. Ron Mitchell,, City of Colorado Springs Public Works Director, requested the approval of two contracts:

1. Pete Sprouse Construction, Inc. Maintenance (2007 PPRTA Bridge Repairs – Phase 3), \$450,171.50
2. Brown & Brown Insurance, Maintenance & Capital (PPRTA Vehicle and Equipment Insurance), \$118,672

El Paso County Director Williams made a motion to approve two contracts for the City of Colorado Springs. Colorado Springs Director Heimlicher seconded the motion. The motion passed by unanimous vote.

### Administrative Services/Legal Services/Audit Contracts

Mr. Rick Sonnenburg, PPRTA Program/Contracts Manager, said there are two contracts for renewal for the PPRTA: 1) administrative services and 2) legal services. Mr. Sonnenburg requested that the administrative services contract be extended for a three-year period for 2008, 2009, and 2010.

El Paso County Director Williams made a motion to approve a three-year contract for administrative services with PPACG. El Paso County Director Clark seconded the motion. The motion passed by unanimous vote.

El Paso County Director Williams made a motion to approve a one-year legal services contract with Icenogle, Norton, Smith, Blieszner & Gilida. El Paso County Director Clark seconded the motion. The motion passed by unanimous vote.

Mr. Sonnenburg reported that in the inception of the PPRTA, a three-year contract was executed with Swanhorst and Company and auditing 2007 is the final year of the initial contract, which has an option for a second three-year period.

## **9. ADMINISTRATIVE ACTIONS AND REPORTS**

### Reappointment Process for PPRTA Citizen Advisory Committee Members

Mr. Rick Sonnenburg reminded the PPRTA Board that four CAC memberships are expiring: Mr. Joe Vaccaro, Mr. Brian Wess, Mr. Chris Verlo, and Mr. Vic Andrews. Mr. Chris Verlo and Mr. Vic Andrews are resigning from the committee when their terms expire at the end of the year. A letter was received from El Paso County HAC to reappoint Mr. Brian Wess.

### Staff Field Review Report

There were no questions.

### Board Appointments and Administrative Actions for 2008

Mr. Sonnenburg indicated that according to the bylaws, each Director needs to be appointed annually by January 1 by their respective member government.

El Paso County needs to select a person to serve as Chair of the PPRTA for 2008. The City of Colorado Springs needs to select a person to serve as Vice-Chair of the PPRTA for 2008.

The membership selections for the Community Advisory Committee need to be confirmed by the PPRTA Board in either December or January.

## **10. OTHER ACTIONS AND REPORTS**

### Maintenance of Completed PPRTA Capital Projects

Mr. Cam McNair, Colorado Springs City Engineer, requested that the PPRTA Board approve the funding of PPRTA capital project maintenance of sound walls and landscaping on PPRTA capital projects. Mr. McNair said that the estimated costs for landscape maintenance will be \$400,000 per year starting in the year 2014 and \$100,000 per year starting in the year 2012 for sound wall maintenance.

Mr. John Christofferson, counsel from Icenogle, Norton, Smith, Blieszner & Gilida, indicated that there is nothing in either the ballot language, establishing IGA, or comprehensive IGA that stipulates how maintenance funding may or may not be used. Mr. Christofferson indicated it is a PPRTA Board policy decision.

*Colorado Springs Director Rivera departed the meeting at 5:15 p.m.*

Ms. Bernie Sergin, Co-chair of the Woodmen Enhancement Committee, indicated she is in support of the maintenance funding policy.

Mr. Jerry Parma lives in Brookwood and indicated his support of the maintenance funding policy.

Mr. Richard Wolfrum lives in Yorkshire Estates and gave his support of the maintenance funding policy.

Ms. Ann DeVere, President of Brookwood Homeowners Association and co-founder of Woodmen Enhancement Committee, gave her support of the maintenance funding policy.

El Paso County Director Williams made a motion to approve the use of PPRTA funds for the ongoing maintenance of landscape improvements and sound walls on the PPRTA capital projects. El Paso County Director Clark seconded the motion. The motion passed by unanimous vote.

### Right-of-Way Acquisition Report

Mr. Rob Kidder, City of Colorado Springs City Engineering, indicated there are two acquisition items on the right-of-way acquisition report that are associated with Cimarron Bridge replacement project.

### Monthly Change Order Report

Mr. Kidder indicated there are two change orders on the monthly change order report for the Austin Bluffs Avenue/Union Boulevard Interchange.

## **11. PIKES PEAK RTA MEMBER ANNOUNCEMENTS**

Mr. MacDonald handed out a CD containing updated PPRTA Board policies.

## **12. ADJOURNMENT**

Colorado Springs Director Small adjourned the meeting at 5:32 p.m.