



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Wednesday, June 13, 2007 - 1:30 p.m.
PPACG Main Conference Room
15 S. 7th Street, Colorado Springs**

MEMBERS PRESENT

El Paso County Directors

Commissioner Wayne Williams, Vice Chair

Commissioner Sallie Clark

Commissioner Dennis Hisey

City of Manitou Springs Director

Mayor Pro Tem Mark Morland

City of Colorado Springs Directors

Vice Mayor Larry Small, Chair

Mayor Lionel Rivera

Town of Green Mountain Falls Director

Mayor Tyler Stevens

MEMBERS ABSENT

City of Colorado Springs Director

Councilmember Jerry Heimlicher

OTHERS PRESENT

Mr. Ed Icenogle, Legal Counsel

Mr. Rob MacDonald, Board Secretary

Ms. Barb Louricas, Recording Secretary

Ms. Beverly Majewski, Finance Manager

Mr. Rick Sonnenburg, Program/Contracts Manager

Citizens and Member government employees

1. CALL TO ORDER/INTRODUCTIONS

Colorado Springs County Director Larry Small established a quorum and called the meeting to order at 1:30 p.m.

2. APPROVAL OF THE AGENDA

El Paso County Director Wayne Williams made a motion to approve the agenda. Green Mountain Falls Director Tyler Stevens seconded the motion. The motion passed by unanimous vote.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Ms. Ann DeVere, President of Brookwood Homeowners Association, indicated that the Brookwood neighborhood is located southeast of Woodmen Road and Academy Boulevard. The Brookwood neighborhood contains 127 half-acre or larger lots and numerous backyards are next to Woodmen Road. Ms. DeVere indicated that traffic noise is of considerable concern to the neighborhood. Ms. DeVere requested that PPRTA funds be used to mitigate noise to the 60 decibel level, the same level as the Austin Bluffs Parkway/Union Boulevard project.

Mayor Lionel Rivera arrived at 1:35 p.m.

Colorado Springs Director Small indicated that the Colorado Springs City Council made a commitment to the citizens of the Brookwood and Yorkshire neighborhoods to allow them to provide their input on the design.

El Paso County Director Sallie Clark arrived at 1:45 p.m.

Mr. Tim McCloy, President of Yorkshire Homeowners Association, said that the Homeowners Association has concerns over the height of the wall so that sound will not increase into the neighborhood. Mr. McCloy said that also of concern is an additional road to be constructed in their neighborhood as a result of the project.

Ms. Bernie Cerjan, Co-chair of The Woodmen Enhancement Committee, requested additional funds from the PPRTA to pay for noise mitigation, light mitigation, and ongoing landscape maintenance.

4. APPROVAL OF MINUTES FROM MAY 9, 2007 REGULAR BOARD MEETING

El Paso County Director Williams made a motion to approve the minutes of the May 9, 2007 meeting. Colorado Springs Director Rivera seconded the motion. The motion passed by a unanimous vote.

5. FY-2006 AUDIT PRESENTATION

Mr. Kyle Logan, Audit Director with Swanhorst & Company, discussed the audited financial statements for the year-ended December 31, 2006. Mr. Logan indicated that Swanhorst & Company has given an unqualified/clean opinion on the audited financial statements and in accordance with Generally Accepted Accounting Principles. No significant adjustments were proposed or made to the financial statements.

Colorado Springs Director Small commended the Pikes Peak RTA staff; Ms. Beverly Majewski, Mr. Rob MacDonald, and Mr. Rick Sonnenburg; on their due diligence with the financial recordkeeping of the Pikes Peak RTA.

El Paso County Director Williams made a motion to accept the report by Swanhorst & Company. El Paso County Director Hisey seconded the motion. The motion passed by unanimous vote.

6. CITIZEN ADVISORY COMMITTEE MONTHLY REPORT

Mr. Tom Harold, Chair of the PPRTA Citizen Advisory Committee (CAC), said that that PPRTA CAC recommended approval of the contracts. Mr. Harold said that the PPRTA CAC discussed the reserve policy and made one recommendation to add a clause that states that requests for reserve funds include a repayment time frame with the request. Mr. Harold said the PPRTA discussed positive and negative comments that were received regarding the recent PPRTA mailing.

Colorado Springs Director Larry Small received a request to include dollar amounts in the mailer for the projects.

El Paso County Director Dennis Hisey received a request that mailers not be sent to the southern part of the county, where there are no PPRTA projects.

El Paso County Director Sallie Clark received a request that the report be posted on the website.

7. 2007 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION, AND ADMINISTRATION CONTRACTS

City of Colorado Springs

Mr. Ron Mitchell, City of Colorado Springs Public Works Director, requested the approval of two contracts.

1. Safetran, Inc., Maintenance (Roadway Safety & Traffic Operations), \$600,000
2. Brown & Brown Insurance, Maintenance & Capital (PPRTA Vehicle and Equipment Insurance), \$4,618.10

El Paso County Director Williams made a motion to approve two contracts for the City of Colorado Springs. Manitou Springs Director Morland seconded the motion. The motion passed by unanimous vote.

El Paso County

Mr. Andre Brakin, El Paso County Department of Transportation, requested the approval of one contract.

1. Rocky Mountain Materials and Asphalt, Inc., Maintenance (Road Overlay), \$4,300,000

El Paso County Director Williams made a motion to approve one contract for El Paso County. Green Mountain Falls Director Stevens seconded the motion. The motion passed by unanimous vote.

City of Manitou Springs

Mr. Mike Leslie, Manitou Springs Deputy City Administrator, requested approval of several change orders totaling \$7,081.80 on an \$828,737.35 capital project.

El Paso County Director Williams made a motion to approve change orders in the amount of \$7,081.80 for the City of Manitou Springs. Manitou Springs Director Morland seconded the motion. The motion passed by unanimous vote.

8. ADMINISTRATIVE ACTIONS AND REPORTS

Financial Reports

Ms. Beverly Majewski, PPRTA Financial Manager, reported that April receipts are \$440,627 behind budget and \$920,925 behind year-to-date budget. Ms. Majewski reported that the amount received in April 2007 compared to April 2006 is 2.82% behind. Ms. Majewski said that interest earnings through May are \$391,364 ahead of budget.

Colorado Springs Director Larry Small asked Ms. Beverly Majewski if she has any recommendations for the situation where the revenue receipts are behind budget. Ms. Majewski said that she will discuss options during the budget amendment portion of the meeting.

Reserve Policy Review

Ms. Beverly Majewski said that the PPRTA CAC made a recommendation to the PPRTA Board that an addition be made to require a payback time frame be specified by the government entity that is borrowing the reserve funds.

El Paso County Director Wayne Williams made a motion to approve the policy change. Green Mountain Falls Director Tyler Stevens seconded the motion. The motion passed by unanimous vote.

2007 Draft Budget Amendment Presentation and Public Hearing

Colorado Springs Director Small opened the public hearing for the 2007 draft budget amendment.

Ms. Beverly Majewski indicated that since the 2006 financial statements are finalized and have been audited the 2006 excess revenue carryover is \$1,939,359, 2006 expense carryover is \$51,342,849, and additional appropriation of Board designated reserve is \$1,197,577. Ms. Majewski reported how the carryover amounts will be allocated. Ms. Majewski reported on three reserve appropriations: \$100,000 for Silver Key, \$398,000 for Colorado Springs Mountain Metropolitan Transit, and \$800,000 for Colorado Springs maintenance.

Ms. Beverly Majewski gave some options based on the reduced year-to-date sales and use tax revenue compared to budget.

1. Delay the budget hearing until July and direct PPRTA staff on possible changes
2. Approve a portion of the budget such as expense carryover and money for public outreach
3. Approve the current budget

After consideration of the options, the Board decided to continue with reviewing the budget as presented without changes. Ms. Beverly Majewski requested that the PPRTA approve the Resolution to Adopt the Budget and the Resolution to Appropriate Sums of Money.

El Paso County Director Wayne Williams made a motion to authorize the signatures to the Resolution to Adopt the Budget and the Resolution to Appropriate Sums of Money with the caveat that any funds from the reserve be repaid within 12 months of disbursement. Colorado Springs Director Lionel Rivera seconded the motion. The motion passed by unanimous vote.

Quarterly Reports From Member Governments

There were no questions.

Staff Field Review Report

There were no questions.

9. OTHER ACTIONS AND REPORTS

El Paso County Monthly Change Order Report

Mr. Andre Brackin said that there is one change order for Baptist Road/Hodgen Road project to repair the roads due to weather damage as a result of the extensive winter weather.

City of Colorado Springs Monthly Change Order Report

El Paso County Director Williams asked Mr. Ron Mitchell to explain “removal of retainage.” Mr. Mitchell indicated that as long as contractors are satisfactorily performing to the specifications of their contract, no contract funds will be retained.

City of Colorado Springs Update on Cimarron Street Bridge Over Conejos Street

There were no questions.

City of Colorado Springs Updated List of Transit Services 2007 PPRTA Funded Agreements/Contracts

There were no questions.

10. PIKES PEAK RTA MEMBER ANNOUNCEMENTS

Colorado Springs Director Lionel Rivera indicated that the City of Colorado Springs/Colorado Springs Utilities is a finalist in a contest for the best tasting water in the country at the US Conference of Mayors.

11. ADJOURNMENT

Colorado Springs Director Small adjourned the meeting at 2:40 p.m.